

Friends of Bedford Depot Park, Inc.
Board of Directors
Meeting of August 13, 2004
Minutes

George F. Dalrymple, Secretary

A Board Meeting of the Friends of Bedford Depot Park was held at Bedford Depot Park's Freight House at 120 South Road on Friday, August 13, 2004. President Jim Shea called the meeting to order at 10:06 A.M. Members present were George Dalrymple, John Filios, Neil Leary, Ray Ruetenik, Barry Sampson, and Jim Shea. The meeting scheduled for August 6, 2004 was not held as there was no quorum.

Mr. Shea distributed the "Bedford Freight House, Monthly Financial Report, July 31, 2004." He highlighted some of the variation in performance in the various categories. He noted that we have much stronger performance versus 2003.

The Treasurer distributed the Annual Report for 2002, a cash flow report. The expenses for the year exceed our income by \$4,205.50. We had a cash balance on December 31, 2002, of 5,629.11. Mr. Leary moved and Mr. Filios Seconded that the report be accepted. It was VOTED 6-0-0.

The Treasurer distributed the "Memberships and Financial Summaries, July 1, 2004, and August 2, 2004." At the end of July we had \$7,143.13 available in unrestricted funds. We had 17 membership actions—new or renewals—since the last board meeting.

The semi-annual payments for the various non-profit consignment sales are due. The credit card expenses are deducted from the sales totals. For the period January 1, 2004, to June 30, 2004, the amounts are:

Organization	Gross	Credit Card	Net
BHS	122.70	0.41	122.29
FBFlag	286.00	4.81	281.19
FJob Lane	13.00	0.22	12.78
Minutemen	93.68	0.87	92.81

B275 (Town)	8.00	0.08	7.92
BWomansC	8.00	0.00	8.00

Mr. Leary moved that the payments be made as soon as possible. It was seconded by Mr. Filios, and VOTED 6-0-0.

Present planning for the Annual Meeting is for it to be October 2, 2004, at 10:00 in the Public Meeting Room of the Bedford Free Public Library. B&M and Amtrak engineer Alan E. MacMillan is to speak with slides from his operating days and train travel. Among the business to be considered are proposed Bylaws changes, separating the duties of the Clerk and Treasurer. Mr. Leary moved that the proposed Bylaws changes be presented to the membership for ratification. Mr. Sampson seconded and it was VOTED 5-0-1. Afterwards, the meeting will move to the Freight House for lunch and fellowship. The plans were agreed to by all.

Mr. Shea has been recording oral histories with various railroad men who worked on the Lexington Branch of the B&M. He has already interviewed Alan E. MacMillan and Ralph E. Fisher. He proposes to interview at least six more. A single video tape (cost of \$30.49) is used for each interview. It was agreed that the Friends purchase the required number of tapes.

Since we have only a few of Boardman II VHS copies, Mr. Shea recommends that we purchase 300 copies, suitable for external retail sales, from Disk Makers for an estimated cost of \$1,400. There was a consensus that we purchase them. It was previously authorized that we purchase 1,000 DVDs of Boardman Volume One for approximately \$2,000.

There is a need for a second combination TV playback unit to display our videos at the Freight House and at Hobby Shows. We agreed to purchase a DVD/TV combination. Mr. Shea has priced them out at about \$170. We agreed to purchase one.

The workers on the Interpretative Track project have laid approximately 50 feet

of track since the last report. They have also ballasted much of the track that had not been previously completed. There are ties available to complete approximately 600 feet of track.

The minutes of the April 2, 2004 and June 9, 2004 meetings were distributed. Mr. Leary moved that minutes of be April 2, 2004 meeting accepted with a correction. Mr. Shea seconded and it was VOTED 5-0-1. Mr. Filios moved that the minutes of June 9, 2004 be approved. Mr. Ruetenik seconded and it was voted 4-0-0.

Since we have some small expenses, i.e., postage due on returned address, etc. Mr. Dalrymple moved that we establish a small Petty Cash fund of \$25.00, to cover these expenses. Mr. Ruetenik seconded and it was voted 3-0-1.

Mr. Sampson raised the question of insurance for the Freight House and its contents. The Town is self-insured so the situation facing the Friends of Bedford Park is the contents of the Freight house. The question raised was, what is our liability for the consignment goods we have in stock and any items that might be loaned to us for display? Mr. Sampson suggests that we obtain written waivers from the owners of the consignment merchandise. These questions remain unresolved.

The meeting adjourned at 12:15 P.M.

George F. Dalrymple,
Secretary-Treasurer

Incorporated by reference"

- "Bedford Freight House, Monthly Financial Report, July 31, 2004."
- "Memberships and Financial Summaries, July 1, 2004 and August 2, 2004"
- Proposed Amendments to the Bylaws, August 6, 2004, Article Four, Officers.

Approved with corrections on September 1, 2004.