

BEDFORD DEPOT PARK ADVISORY COMMITTEE

Meeting of April 26, 2006

MINUTES

Committee members in attendance: Joseph Piantedosi (JP); Jim Shea (JS)

Ex-officio committee members in attendance: Richard Jones (RJ), Facilities Director; Rick Reed (RR), Town Manager; Richard Warrington (RW), DPW Director

Ex-officio committee member not in attendance: Angelo Colao (AC), Selectman liaison to Depot Park;

Chairman JP called the meeting to order at 3:50 P.M. at Bedford Town Center, 12 Mudge Way.

RW reported that the Massachusetts Highway Department is not advertising projects. He said he will contact the agency tomorrow to ask whether there is a timeframe for advertising. JS asked whether there is a central register for state bid advertisements.

RJ presented a letter from the Massachusetts Historical Commission that conveys approval of the Town's \$24,000 matching grant request for a Depot architectural study. The committee discussed how to proceed with this project.

RW provided an update on the rail car renovation project. Door locks have been installed. Baudanza Electric made a proposal for implementing the electrical work. Consultant Dan O'Brien is reviewing this proposal. The DPW will seek proposals from additional vendors.

JP reported that he and JS examined the ongoing Freight House work prior to today's meeting. RW and RJ discussed how the location of the new doorway might impact the location of the new center beam. The committee discussed the new beam system that is being installed. RJ said he expects the Facilities Department to complete this installation in two more work sessions.

RJ distributed a Depot Park Revolving Fund financial report. He note that the account will be charged about \$1,000 in materials and \$1,600 in labor costs for the Freight House work that has been completed so far.

RW said that Depot Park's granite bollards and cobblestone have been repaired after being damaged by an automobile in January. Still to be repaired is one of the light fixtures. He said it may take six months for a replacement fixture to arrive from the vendor.

RR inquired about the disturbed soil near the intersection of Railroad Avenue and South Road. JS said that he observed Keyspan excavating in this area. RR asked when repairs will be made and whether the DPW will take care of landscaping at this location. RW said that the DPW will mow the grass.

JS noted that items are being stored beneath the stairs inside the Depot. RJ said he will speak with the tenants about this safety problem.

The committee discussed whether one of the Depot office units is being sublet by a tenant. JP proposed that there be a memorandum of understanding with each tenant.

JS noted that last summer, many weeds sprouted within the landscaped areas at Depot Park. He asked whether the DPW grounds crew could visit Depot Park as part of their normal rounds.

JP made a motion to accept the minutes of the March 15 meeting. JS seconded the motion, and it was carried unanimously.

At 5:27 P.M., JS made a motion to adjourn the meeting. JP seconded the motion, and it passed unanimously.

Submitted by

Jim Shea, Clerk

These minutes were approved by unanimous vote of the committee at its meeting of May 17, 2006.