

BEDFORD DEPOT PARK ADVISORY COMMITTEE

Meeting of August 16, 2006

MINUTES

Committee members in attendance: Joseph Piantedosi (JP); Jim Shea (JS)

Ex-officio committee members in attendance: Angelo Colao (AC), Selectman liaison to Depot Park; Richard Jones(RJ), Facilities Director; Rick Reed (RR), Town Manager

Ex-officio committee member not in attendance: Richard Warrington (RW), DPW Director

Chairman JP called the meeting to order at 3:48 P.M. at Bedford Town Hall.

The committee discussed whether Massachusetts Highway Department (MHD) contractors would do a walk-through of the Freight House prior to submitting their bids.

JP asked for an update on the rail car renovation project. In the absence of RW, JS shared what he understood has recently occurred. Windows have been installed. RR said that a purchase order has been signed for the electrical work. The committee discussed whether volunteers, contractors or Town employees ought to paint the car's roof. JP said he will speak with RW on this point.

RJ said he is nearly finished writing the scope of work section of the RFP for the Depot architectural study. Donald Corey of the Historic Preservation Commission is to review this document. Then, it will be sent to the Massachusetts Historical Commission for review and approval. RJ is also writing the criteria for architect selection. He noted that a committee will be needed to review any proposals that are received by the Town.

RJ proposed that the selected Depot architect also prepare plans for the Freight House interior renovations. JP expressed support for this approach.

RJ distributed a Depot Park Revolving Fund financial statement. Tenant Donald Varney is current with rent for June but is behind for July and August, RJ observed.

JP said he will discuss with RW how to establish a plan for regular maintenance of Depot Park. The committee discussed whether a contractor ought to be hired to attend to Depot Park's landscaping. This individual would be paid from the Revolving Fund.

JP made a motion to accept the July 19 meeting minutes. JS seconded the motion. The motion passed unanimously.

AC conveyed a proposal from Selectman Cathy Cordes to add to the committee's membership. The committee discussed its purpose, adherence to conflict of interest laws, whether to continue as a committee or an informal working group, and possible candidates for new members. AC said he would recommend to the Selectmen that the committee continue at least until all Depot Park phases are completed, and that an additional member be appointed.

At 5:12 P.M., JS made a motion to adjourn the meeting. JP seconded the motion, and it passed unanimously.

Submitted by

Jim Shea, Clerk

These minutes were approved by unanimous vote of the committee at its meeting of September 27, 2006.